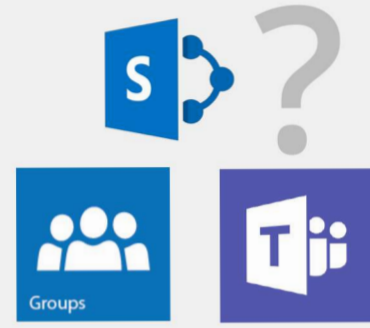
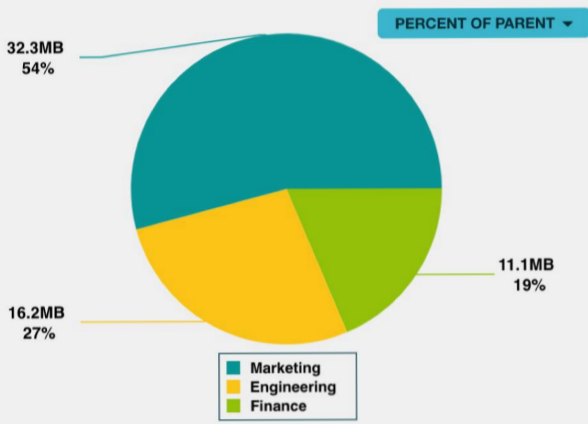


# Migrating Shared Drives to SharePoint Online

## Planning Phase

### Overall Analysis

Run Cloud FastPath Analytics to help understand what comprises the source and look for outliers.



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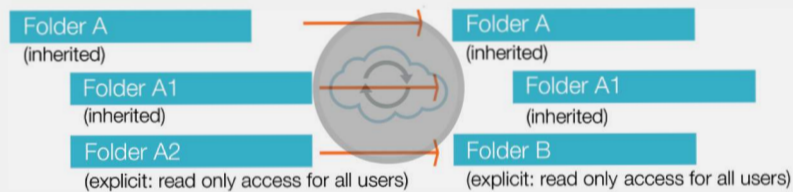
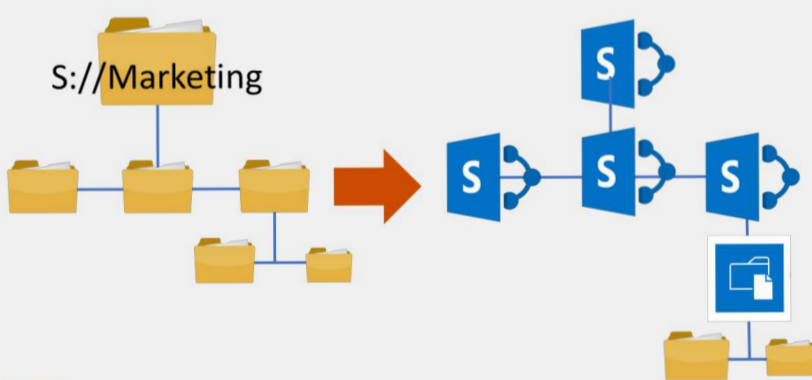
### Determine Structure

Based on the results of the overall analysis, determine what content will go where in Office 365.

## Migration Phase

### Segment Content

After deciding where things will go, create logical segments of migration "waves" based on data volume, complexity, or other factors



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### Map Permissions, Transfer, & Sync

Automatically map or reorganize permissions on a user or group level. Schedule the waves to run and let them sync while users work on the source.

## Cutover

### Training

As content is moving and syncing, be sure to properly train end users on the differences between shared drives and SharePoint Online.

### Deployment

Using a schedule for the exact cutover window, plan to deploy the sync client (ideally files on-demand with GPOs).

### Decommission

Say goodbye to your feature-lacking, insecure, and non-mobile shared drives. Once users are verified to be cutover, set the source to read-only

Get The Full Shared Drives to SPO Migration Guide